

CONFIDENTIAL

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Chief, Administrative Staff

5 January 1950

Chief, Services Division

Proposed Project for Relocation of Engineering Branch, Communications Division, OSO

1. I am forwarding herewith memorandum dated 4 January 1950 from the Assistant Director for Special Operations, subject: "Request for Approval for the Relocation of the Engineering Branch [redacted] addressed to the Chairman, Projects Review Committee in accordance with Administrative [redacted]"

2. It is true that the leasing of this building will release approximately 2,900 square feet of office space in "L" Building, which is badly needed by OSO for its operations. The offer of the Assistant Director, OSO, to release [redacted] in which Communications Training School is now located, will save approximately \$8,400 per annum. Probably the two questions, among others to be given serious consideration by the Projects Review Committee, are the question of \$10,000 for alterations and improvements, and the resulting cost in security protection for the building. If the project is approved, the authority of the Director under Public Law 110, Section 6(e), should be obtained to exceed the limitations established by the Economy Act of 1952, as amended.

3. In a letter dated 27 December 1949, copy of which is attached, I requested the Byrnes Organization to submit a written offer for the leasing of this building. I have received a reply to this letter, copy attached, dated 3 January 1950, in which it is indicated that a Board of Directors' meeting will be held on 7 January 1950 to consider the matter of making a written offer to CIA. The price of \$9,000 per annum was verbal, and we have no binding option at this time for the leasing of the premises.

4. I have not concurred in the attached memorandum, since I think the matter is for consideration by the Projects Review Committee in view of the facts presented in the memorandum from the Assistant Director, OSO, and the above supplementary information. There are other facts which might come up in discussion at the Projects Review Committee which, for the sake of brevity, are not discussed here.

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Signed

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Attachments (3)

cc: MIN Chrono
MIN Space file
MIN OSO file

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